

**Everett School Employee Benefit Trust  
Agenda  
Wednesday, November 15, 2017  
Community Resource Center  
Port Gardner Room B  
4:00 p.m.**

- 1. Call to Order**
- 2. Adoption of Agenda**
- 3. Approval of Minutes from the October 18, 2017 Meeting**
- 4. Financials – Darla Vanduren**
- 5. Annual Audit Report – Darla Vanduren**
- 6. Wellness Program – Shelly Henderson**
  - Monthly report
- 7. Consultant Report – Jayson Davidson (Online conference)**
  - Investment portfolio review
  - Annual investment policy review and recommendations from investment consultant
  - Review performance of investment manager(s)
  - Discussion of investment practices
- 8. Benefits Department – Randi Seaberg**
  - Open enrollment update
- 9. Upcoming December Meeting Agenda Items**
  - ✓ Quarterly EAP report (Randi)
- 10. Other**
- 11. Adjournment**

Next Meeting  
December 13, 2017 – 4:00-6:00 p.m.  
CRC – Port Gardner Room B